

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
25 August 2022

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Dee Hansen	Chair
Howard Burningham	Vice-Chair
John Davies	Trustee
Mark Preece	Trustee
Kendalyn Harris	Trustee
Brian Horrocks	Trustee (arr. 5:10 pm)
Ryan Westergard	Trustee (via videoconference)

Others meeting with the Board:

Matt Myers	Acting General Manager
Mark Katter	Accounting Manager/Clerk
Susanne Monsen	Administrative Asst/Asst Clerk
Lanese Hendrickson	Engineer
Mark Anderson	Attorney, Fabian Vancott
Deby Marshall	Resident, West Bountiful
Gary Davis	Resident, Bountiful

1. OPEN MEETING:

The Chair called the meeting to order at 5:02 p.m.

2. APPROVAL OF MINUTES:

The Chair asked for comments of the regular Board Meeting held 21 July 2022. After consideration motion was made by Kendalyn Harris seconded by Mark Preece to accept the Minutes as presented. Motion carried with Trustees Hansen, Burningham, Davies, Preece, Harris and Westergard voting "aye".

3. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report for the period ending July/2022 was presented for review. The combined Revenue Budget has received 77% in revenues; The Collection System is 55% expended; Treatment Plants are 64% expended; Industrial Pretreatment is 61% expended; Capital Expansion is 38% expended; Water Quality Group (JR/FB) is 37% expended; OU2 Remediation is 67% expended; Water Quality Group (Utah Lake) is 61% expended; and General & Admin is 53% expended. The budget ratio to calendar months is 58%.

B. WASATCH RESOURCE RECOVERY.

The Budget Report for the period ending July/2022 was presented for review. The Revenue Budget has received 16% in revenues and is 59% expended. The budget ratio to calendar months is 58%.

4. INVESTMENT REPORT:

Current investments (July/2022) are maintained by Zions Bank, Public Treasurer's Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$10.7 million at an interest rate of 1.6425% (funds are with PTIF); PTIF held approximately \$3.4 million at an interest rate of 1.6425%; and, Moreton held approximately \$1.8 million at an interest rate of 1.6958%.

5. APPROVAL OF DISBURSEMENTS:

Trustees reviewed the Zions Bank check numbers 32659, 32686 and 32704. After consideration motion was made by Howard Burningham seconded by Kendalyn Harris to accept the Disbursements as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Preece, Horrocks, Harris and Westergard voting "aye".

6. APPROVAL OF SEWER LINE AGREEMENTS:

A. NORTH CANYON DRIVE TRAILHEAD - PROJECT NO. 7-22.

Matt Myers recommended the Agreement for North Canyon Drive Trailhead, located at approximately 1410 Canyon Creek Drive in Bountiful, known as Project No. 7-22, be accepted.

Motion was made by Mark Preece seconded by John Davies to authorize the Chair to sign the Agreement for North Canyon Drive Trailhead. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Preece, Horrocks, Harris and Westergard voting "aye".

7. APPROVAL OF SEWER LINE DEEDS:

A. STONE CREEK ESTATES SUBDIVISION PHASE 3 - PROJECT NO. 7-20.

The Deed for Stone Creek Estates Subdivision Phase 3, located in Bountiful, has been received. The total sewer costs for this development are \$58,915.00.

B. THE LANE SUBDIVISION - PROJECT NO. 9-21.

The Deed for The Lane Subdivision, located in Centerville, has been received. The total sewer costs for this development are \$66,182.00.

Motion was made by John Davies seconded by Brian Horrocks to accept the Deeds for Stone Creek Estates Subdivision Phase 3 and The Lane Subdivision. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Preece, Horrocks, Harris and Westergard voting "aye".

8. CONSIDER MEMORANDUM OF UNDERSTANDING (MOU) WITH THE UTAH DEPARTMENT OF ENVIRONMENTAL QUALITY REGARDING THE OPERATION OF A GROUNDWATER EXTRACTION AND TREATMENT SYSTEM (OPERATING UNIT 2/OU2):

OU2 is an EPA superfund site for the removal of a perchloroethylene (dry cleaning solution) plume in Woods Cross. The District has been operating and maintaining this facility for the past 12 years. Effective May 1st, this facility was turned over to the Utah Department of Environmental Quality. The State is requiring an MOU with the District to continue operations at this facility. The MOU is under review by the District's legal counsel. When completed this would renew annually.

After review and some discussion motion was made by Howard Burningham seconded by Brian Horrocks to approve the MOU subject to final legal approval. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Preece, Harris, Horrocks and Westergard voting "aye".

9. SOUTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT REPORT:

The ammonia numbers at the South Plant continue to look good. The new moving bed bioreactor (MBBR) facility is working well. We have requested a quote to add four feet to the lip of the MBBR tank to better contain the foam generated by this process. Milling and site work is underway and will be completed prior to final paving operations as well as landscape preparations. We are currently waiting for the installation of new flare and gas blower equipment.

10. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT:

Staff is working with Aqua Engineering on design, updating a facilities plan and the addition of the MBBR facility.

The rented belt filter press is being used, but we will have a monthly average ammonia exceedance for July. By adjusting this process August numbers are looking good.

We are looking at other dewatering facilities, including a screw press and a fan press. Both options were discussed including cost and future operations. We are leaning towards the screw press.

A. CONSIDER PURCHASE OF PUMPS AND VALVES FOR NORTH PLANT DIGESTES.

Historically, a digester is taken out of service every five years and drained for cleaning and maintenance. One of the digesters at the North Plant is due for servicing in April. The valves for this digester are frozen open and no longer operational. The valves were due to be replaced as part of the North Plant upgrade, but it would be more efficient to replace them in the spring rather than waiting for the plant upgrade. After reviewing several quotes, staff recommended a quote from Rocky Mountain Valves & Automation. The lead time on this equipment is 18 weeks so we would like to get this equipment ordered quickly.

Motion was made by John Davies seconded by Howard Burningham to approve the purchase of the valves as discussed at an approximate cost of \$53,000.00. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Preece, Horrocks, Harris and Westergard voting "aye".

11. GENERAL MANAGER'S REPORT:

A. UTAH ASSOCIATION OF SPECIAL DISTRICTS 33RD ANNUAL CONVENTION.

This years convention will be held November 2-4 at the Davis Conference Center in Layton. The Wednesday session covers required Board Member training.

B. UTAH WASTEWAER SURVEILLANCE PROGRAM.

Utah Department of Health still has funding and is still sampling wastewater treatment plant influents for Covid detection to assess community health. SDSD is still participating in this program at both plants. Board members were advised that they can obtain reports on this work at any time, should the interest arise.

C. FRAUD RISK ASSESSMENT.

Mark Katter presented results of his annual Fraud Risk Assessment evaluation as part of annual financial reporting. The District scored a "Low" risk of fraud on the assessment again. In order to improve the score to "Very Low", the District would have to implement 2 of the following:

1. Ethics Commitment form signed by Board and Staff
2. Conflict of Interest form signed by the Board
3. Fraud hotline
4. Formal internal audit function

The Board expressed support for implementation of these items as presented. Forms/options will be presented at the next meeting.

D. ALGAE PROCESS.

- Watching the progress of plants in Wisconsin
- Postponed until more research completed
- MBBR facilities at both plants

Prior to the closed session the Chair excused the public attendees.

12. APPROVAL TO CLOSE THE MEETING TO DISCUSS THE SALE OF REAL PROPERTY:

Motion was made by John Davies seconded by Howard Burningham to go into closed session. A roll call vote was conducted with Trustees Hansen, Burningham, Davies, Preece, Horrocks, Harris and Westergard voting "aye".

The Chair declared the meeting closed at 6:20 p.m.

Motion was made by Brian Horrocks seconded by Mark Preece to return to open session. A roll call vote was conducted with Trustees Hansen, Burningham, Davies, Preece, Horrocks, Harris and Westergard voting "aye".

The Chair declared the meeting open at 7:20 p.m.

13. WASATCH RESOURCE RECOVERY (WRR) PROJECT REPORT:

We are back on the grid and selling gas. We continue to struggle with contamination in the feed stock.

Per the earlier discussion motion was made by Kendalyn Harris seconded by John Davies to approve and letter to ALPRO giving them permission to attempt to market their interest in the recovery facility minus the paragraph requesting reciprocal consent. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Preece, Horrocks, Harris and Westergard voting "aye".

14. CONSIDER THE SALE OF REAL PROPERTY:

Per the earlier discussion motion was made by Brian Horrocks seconded by Mark Preece to prepare options to be considered by the Board in that effort to follow in procurement requirements to possibly retain the services of a consultant to assist the District at cost of up to \$100,000 and authorize Matt Myers to sign the contract. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Preece, Horrocks, Harris and Westergard voting "aye".

15. NEXT MEETING SCHEDULED:

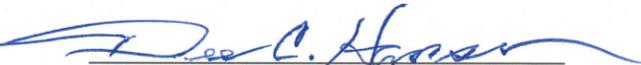
The next meeting has been scheduled for Thursday, 15 September 2022, 5:00 p.m.

16. DISMISSAL:

The Chair declared the meeting adjourned at 7:30 p.m.



Clerk



Chair, Board of Trustees