

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
21 February 2019

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Dee Hansen	Chairman
Howard Burningham	Vice-Chairman
John Davies	Trustee (via Teleconference)(Excused 6:10 pm)
Randy Lewis	Trustee
Mark Preece	Trustee
Len Arave	Trustee
Ryan Westergard	Trustee

Others meeting with the Board:

Dal Wayment	General Manager/Treasurer
Mark Katter	Accounting Manager/Clerk
Susanne Monsen	Administrative Asst/Asst Clerk
Matt Myers	Engineer
Ron Mortensen	Resident, Bountiful
Deby Marshall	Resident, West Bountiful
Jonathan Weimer	Resident, Layton

1. MINUTES:

The meeting was called to order at 5:05 p.m. at which time the Chairman asked for comments of the regular Board Meeting held 17 January 2019. After consideration motion was made by Mr. Len Arave seconded by Mr. Randy Lewis to accept the Minutes as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye",

2. BUDGET REPORT:

The Budget Report dated 2/15/19 was presented for review. The combined Revenue Budget has received 28% in revenues; the Collection System is 14% expended; Treatment Plants are 15% expended; Industrial Pretreatment is 16% expended; Capital Expansion is 11% expended; Water Quality Group (JR/FB) is 11% expended; OU2 Remediation is 3% expended; Water Quality Group (Utah Lake) is 3% expended; and General & Admin is 23% expended. The budget ratio to calendar months is 13%.

A. 2017 COLSOLIDATED ANNUAL FINANCIAL REPORT - GFOA AWARD.

Mr. Katter reported the District received its Certificate of Achievement for Excellence in Financial Reporting for 2017 from the Government Finance Officers Association (GFOA) of the U.S. and Canada. This is the 20th consecutive year the District has received this award.

3. INVESTMENT REPORT:

Current investments are maintained by Zions Bank, Public Treasurer's Investment Fund (PTIF) and Moreton Asset Management. Moreton currently holds \$4 million at approximate interest rate of 2.5377%; PTIF (Sep/2018) currently holds \$4.5 million at approximate interest rate of 2.6%.

4. APPROVAL OF DISBURSEMENTS:

Trustees requested review on Zions Bank check numbers 28072, 28092 and 28096. After consideration and some review motion was made by Mr. John Davies seconded by Mr. Howard Burningham to accept the Disbursements as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

5. SEWER LINE AGREEMENTS:

No new projects have made application at this time. However, staff met with Scott Smith and others regarding the property located west of Redwood Road and north of 500 South. They are proposing a development of approximately 800 homes in that area. Mayor Arave also noted the developer of the property west of the Jordan River and south of Center Street had met with North Salt Lake to discuss annexation of that area.

6. REVIEW OF DISTRICT POLICY REGARDING LATERAL LINING FOR COMMERCIAL PROPERTIES:

If the District has root, structural or other problems with its portion of a building sewer/lateral and it is determined that it needs to be lined with cured-in-place-pipe (CIPP) we offer to line the home owner's portion of the lateral for the cost of the material if we are allowed to excavate on the owner's property to do this work. On commercial properties, including industrial, commercial and rental housing, the District does not maintain the lateral in the street. We have had questions concerning single-family rental dwellings and should the District cover them with this policy. That then raises the question of accessory apartments, multi-unit dwellings, etc. Staff was instructed to review the matter with the District's legal counsel and report back.

7. CONSIDER REVISIONS TO RESOLUTION NO 110 - SCHEDULE OF CHARGES & FEES:

A reduction in fees for Industrial Pretreatment sampling and for Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) samples was proposed and reviewed. The Board questioned whether a public hearing was required to lower fees as well as raise them. Staff was directed to check with legal counsel.

Motion was made by Mr. Len Arave seconded by Mr. Mark Preece to adopt the revisions to Resolution No. 110 as presented subject to legal counsel approval. Motion carried unanimously with Trustees Hansen, Burningham, Lewis, Preece, Arave and Westergard voting "aye".

8. CONSIDER REVISIONS TO RESOLUTION NO. 114 - SEWER DESIGN AND CONSTRUCTION STANDARDS:

This revision to Resolution No. 114 adds language regarding drop manholes. Drop manholes are generally not allowed. The use of drop manholes may be considered in extreme circumstances. Manholes with external drops are not allowed. All drops must be made inside the manhole. Drop manholes must be approved in writing.

Motion was made by Mr. Len Arave seconded by Mr. Randy Lewis to adopt the revision to Resolution No. 114 as discussed. Motion carried unanimously with Trustees Hansen, Burningham, Lewis, Preece, Arave and Westergard voting "aye".

9. SURPLUS VEHICLE DISPOSITION:

The schedule of 2018 vehicles which have been replaced was reviewed and discussed.

Motion was made by Mr. Randy Lewis seconded by Mr. Howard Burningham to declare the 2018 vehicles surplus and ratify authorization to sell/dispose of the 2018 vehicles as discussed. Motion carried unanimously with Trustees Hansen, Burningham, Lewis, Preece, Arave and Westergard voting "aye".

10. CELL TOWER - CONSIDER EASEMENT FOR ROCKY MOUNTAIN POWER:

The cell tower lease requires access easements for power and fiber optics. Staff review shows that the proposed easement does not interfere with any current facilities and is very unlikely to interfere with any future needs.

Motion was made by Mr. Howard Burningham seconded by Mr. Ryan Westergard to authorize the easement for Rocky Mountain Power subject to acceptable changes in the final language of the Easement by District staff. Motion carried unanimously with Trustees Hansen, Burningham, Lewis, Preece, Arave and Westergard voting "aye".

11. ADVANCED BIOLOGICAL NUTRIENT REMOVAL (ABNR) PROJECT - PROGRESS REPORT:

Work continues to identify the toxicity issue at the ABNR project. Dr. Jeremy Guest at the University of Illinois is working on metals toxicity. The biomonitoring lab in Fort Collins continues with their toxicity identification evaluation (TIE). We have recently run both the North Plant and South Plant pilots using North Plant effluent at both sites with complete success.

12. WASATCH RESOURCE RECOVERY (WRR) PROJECT - PROGRESS REPORT:

The contractor is working to get construction finished and commission equipment. We have started bringing in food waste so that equipment can be started up, tested and adjusted. The gas scrubbing skid is finally coming together.

13. NEXT MEETING SCHEDULED:

The next meeting has been scheduled for Thursday, 21 March 2019, 5:00 p.m.

14. DISMISSAL:

The meeting ended at 7:35 p.m.



Clerk



Chairman, Board of Trustees