

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
17 August 2023

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Mark Preece	Vice-Chair
Len Arave	Trustee
Gina Hirst	Trustee
Brian Horrocks	Trustee (arr. 5:20 pm)
Kendalyn Harris	Trustee (exc. 6:50 pm)

Excused:

Ryan Westergard	Trustee
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Others meeting with the Board:

Matt Myers	General Manager/Treasurer
Mark Katter	Accounting Manager/Clerk
Lanese Hendrickson	Assistant General Manager
Susanne Monsen	Administrative Asst/Asst Clerk
Emily Mathison	Waterworth
Beverly Westle	EIP Ventures
Deby Marshall	Resident, West Bountiful
Ron Mortensen	Resident, Bountiful

1. OPEN MEETING:

The Chair called the meeting to order at 5:01 p.m.

2. APPROVAL OF MINUTES:

The Chair asked for comments of the regular Board Meeting held 20 July 2023. After consideration motion was made by Kendalyn Harris seconded by Gina Hirst to accept the Minutes as presented. Motion carried with Trustees Burningham, Arave, Hirst, Preece and Harris voting "aye".

3. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report ending July/2023 was presented for review. The combined Revenue Budget has received 74% in revenues. The Collection System is 51% expended; Treatment Plants are 63% expended; Industrial Pretreatment is 53% expended; Capital Expansion is 25% expended; Water Quality Group (JR/FB) is 50% expended; OU2 Remediation is 45% expended; Water Quality Group (UT LK) is 50% expended; and General & Admin is 57% expended. The budget ratio to calendar months is 58%.

B. WASATCH RESOURCE RECOVERY.

The Budget Report ending July/2023 was presented for review. The Revenue Budget has received 53% in Revenues and is 51% expended. The budget ratio to calendar months is 58%.

4. INVESTMENT REPORT:

Current investments (July/2023) are maintained by Zions Bank, Public Treasurers Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$7.1 million at an interest rate of 5.1762% (funds are with PTIF); PTIF held approximately \$4.9 million at an interest rate of 5.1762%; and Moreton held approximately \$1.8 million at an interest rate of 4.7391%.

5. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 34061, 34070, 34081, 34112 and 34114. After further consideration motion was made by Len Arave seconded by Kendalyn Harris to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks and Harris voting "aye".

6. APPROVAL OF SEWER LINE AGREEMENTS:

A. STOKES STEVENSON CENTERVILLE FLEX - PROJECT NO. 3-23.

Matt Myers recommended the Agreement for Stokes Stevenson Centerville Flex, located at 950 West 400 North in Centerville, known as Project No. 3-23, be accepted.

Motion was made by Len Arave seconded by Mark Preece to accept the Agreement for Stokes Stevenson Centerville Flex. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, and Harris voting "aye".

7. CONSIDER WATER WORTH PROGRAM:

Matt Myers introduced Emily Mathison with Waterworth. Emily presented key aspects of the web-based software program for rate study and financial forecasting relating to water and wastewater utilities. After dismissing Emily, the board discussed the program's merits as well as deficiencies. Len Arave and Brian Horrocks believe that the same analysis could be done using an Excel spreadsheet. Kendalyn Harris suggested that District staff meet with the assistant financial Director at Bountiful, Tyson Beck, and review his model. Matt Myers recommended tabling the discussion on Waterworth to meet with Tyson and conduct more research into alternatives.

8. CONSIDER SALE OF GEA CENTRIFUGES:

The GEA Centrifuges will no longer be required for an algae project. There is limited market for these items as they are very niche pieces of equipment. After contacting GEA, there may be an application wherein they can sell them to in the near future. The opportunity is subject to competition with other vendors, so not guaranteed to happen, but approval to sell at a competitive price is needed now to assure GEA of what they can aptly price their bid.

Motion was made by Len Arave seconded by Brian Horrocks to approve the sale of two centrifuges to GEA for \$520,000. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, and Harris voting "aye".

9. CONSIDER APPROVAL OF BID FOR NORTH PLANT DRYING BED CONCRETE WORK:

The concrete in the old western most drying bed is in extremely poor condition and needs to be replaced to still be used as a vac truck dumping location for District sewer cleaning activities as well as some storm drain cleaning activities done by contractors for West Bountiful and other cities. Lanese Hendrickson and other staff worked to bid out this project. Several concrete contractors were contacted directly and asked to consider bidding, and the project was publicly advertised, yet only one contractor submitted a bid. C & C Contractors has done work for the District in the past and is a trusted contractor by the District. The bid is consistent with initial estimates, and staff recommends awarding the contract. The North Plant had originally budgeted \$150,000 for a new generator this year, but has decided that this project is more urgent and will forgo that planned expenditure for this concrete project.

Motion was made by Kendalyn Harris seconded by Brian Horrocks to award the bid for the North Plant drying bed concrete work to C & C Contractors in the amount of \$61,460. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, and Harris voting "aye".

10. WATER INFRASTRUCTURE FINANCE AND INNOVATION ACT (WIFIA)/STATE REVOLVING FUND (SRF) - REPORT ON AMERICAN IRON AND STEEL (AIS) COSTS:

Matt Myers gave a brief summary of different entities and persons involved in federally funded projects and the increase in overall costs attributed to AIS requirements. The average response was that for water/wastewater treatment projects up to a 15% increase in overall project cost can be expected.

11. SOUTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

The South Plant construction is very nearly complete. Rock landscaping is being completed now, and the biogas tie-in is scheduled for the coming weeks. Hopefully there will only be one or two more reports to make on the South Plant Construction before dropping this recurring item off of the agenda going forward.

12. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

Design plans will be ready to submit to the State by September 1st to comply with the deadlines in the North Plant UPDES permit. Geo-technical reports have been completed and suggest we need to conduct significant preloading activities to several construction locations. Three dimensional drawings were shown of the new headworks structure.

13. WASATCH RESOURCE RECOVERY (WRR) PROJECT - REPORT:

Beginning this week Alpro will begin operating the gas upgrade system (GUS) unless the Board feels otherwise. This will allow the District to decrease expense in this area and shift some of that cost burden to Alpro. No objections were noted.

14. APPROVAL TO CLOSE THE MEETING TO DISCUSS THE SALE OF REAL PROPERTY:

Motion was made by Gina Hirst seconded by Len Arave to go into closed session. Motion carried unanimously via a roll call vote with Trustees Burningham, Arave, Hirst, Preece, Horrocks and Harris voting "aye".

The Chair declared the meeting closed at 6:35 p.m.

Motion was made by Len Arave seconded by Mark Preece to return to the open session of the meeting. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks and Harris voting "aye".

The Chair declared the meeting opened at 7:14 p.m.

15. NEXT MEETING SCHEDULED:

The next meeting has been scheduled for Thursday, 21 September 2023, 5:00 p.m.

16. DISMISSAL:

The Chair declared the meeting adjourned at 7:14 p.m.



Clerk


Chair, Board of Trustees