

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
16 July 2020

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Dee Hansen	Chairman
Howard Burningham	Vice-Chairman (via videoconference)
John Davies	Trustee (via videoconference)
Randy Lewis	Trustee (via videoconference)
Mark Preece	Trustee (via videoconference)
Len Arave	Trustee (via videoconference)(Arr. 5:30 pm)
Ryan Westergard	Trustee (via videoconference)

Others meeting with the Board:

Dal Wayment	General Manager/Treasurer
Mark Katter	Accounting Manager/Clerk
Susanne Monsen	Administrative Asst/Asst Clerk
Matt Myers	Engineer

1. APPROVAL OF MINUTES:

The meeting was called to order at 5:02 p.m. at which time the Chairman asked for comments of the regular Board Meeting held 25 June 2020. After consideration motion was made by Mr. Randy Lewis seconded by Mr. Mark Preece to accept the Minutes as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece and Westergard voting "aye",

The Chairman then asked for comments of the special Board Meeting held 3 July 2020. After consideration motion was made by Mr. Randy Lewis seconded by Mr. Mark Preece to accept the Minutes as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, and Westergard voting "aye",

2. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report dated 7/14/20 was presented for review. The combined Revenue Budget has received 37% in revenues; the Collection System is 50% expended; Treatment Plants are 59% expended; Industrial Pretreatment is 54% expended; Capital Expansion is 10% expended; Water Quality Group (JR/FB) is 47% expended; OU2 Remediation is 45% expended; Water Quality Group (Utah Lake) is 46% expended; and General & Admin is 57% expended. The budget ratio to calendar months is 53%.

B. WASATCH RESOURCE RECOVERY (WRR).

The Budget Report dated 7/14/20 for WRR was presented for review. The Budget has received 7% in revenues and is 45% expended. The budget ratio to calendar months is 53%.

3. INVESTMENT REPORT:

Current investments (June/2020) are maintained by Zions Trust, Public Treasurer's Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$10.2 million at an interest rate of 0.9483% (funds are with PTIF); PTIF held approximately \$4.7 million at an interest rate of 0.9483%; and, Moreton held approximately \$1.8 million at an interest rate of 1.3191%.

4. APPROVAL OF DISBURSEMENTS:

Trustees requested review of Zions Bank check numbers 29973, 29974, 29976-30008. After consideration motion was made by Mr. Ryan Westergard seconded by Mr. Howard Burningham to accept the Disbursements as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece and Westergard voting "aye".

5. SOUTH PLANT NOTICE OF VIOLATION (NOV) - REPORT

The District submitted its response to the Division of Water Quality (DWQ) letter of June 11th last Friday. The South Plant has been in compliance with its ammonia permit limits for the last three weeks. The work that the District performed on the South Plant roughing tower was very successful. Effluent ammonia tests are averaging approximately 4 mg/l currently. The permit limit in June is 12 mg/l. We have suggested that with the plant back in compliance we now work out a settlement and a compliance schedule for completion of the South Plant rehabilitation and nutrient removal project.

6. WASATCH RESOURCE RECOVERY (WRR) OPERATIONS - REPORT:

The anaerobic digesters are functioning well. Gas production and other important parameters have been consistently good. We have continued to have mechanical problems with the DMT gas scrubbing equipment. It is currently in operation and we are taking gas samples today for analysis to submit to Dominion Energy. The ammonia scrubber is working well. This has helped reduce ammonia loads to the South Plant. We have begun receiving waste from Beyond Meat (a plant-based meat product). We have begun receiving acid whey from the Church welfare system. We will soon start receiving waste from PepsiCo. We have signed a contract with Cookie Tree. We are negotiating with OSI, a meat processing facility, which would bring us 300,000 lbs. per month.

7. SOUTH PLANT REHABILITATION & NUTRIENT REMOVAL - REPORT:

We have received a construction permit from DWQ for the South Plant rehabilitation and nutrient removal project. We have notified Alder Construction to begin mobilizing. They have submitted plans and specifications to North Salt Lake City for a building permit. The District conducted a site meeting this morning with the contractor and engineer to work on logistics and other details. Alder's estimating department is updating cost estimates. We continue to have some issues with suspended solids removal. Since the plant upset in April, we have had poor suspended solids removal. Phosphorus numbers are also high. They should come down with improved suspended solids removal.

8. NORTH PLANT REHABILITATION & NUTRIENT REMOVAL - REPORT:

Aqua Engineering is working on the plans and specifications for the North Plant rehabilitation and nutrient removal project. These should be done early in 2021. We hope to be under construction in late spring of 2021. As soon as complete plans and specs are submitted, we can begin closing on the State Revolving Loan Fund loan.

9. CONSIDER CREATING ASSISTANT GENERAL MANAGER POSITION:

The District staff has grown a little over the last few years. The number and complexity of projects and operations for which the District is responsible has grown significantly over the last several years. It would be very helpful to have an assistant general manager to deal with the workload and with multiple meetings, etc.

After consideration motion was made by Mr. John Davies seconded by Mr. Howard Burningham to create the new position of Assistant General Manager as discussed. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

10. APPROVAL TO CLOSE THE MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL:

Motion was made by Mr. Howard Burningham seconded by Mr. Ryan Westergard to go into closed session. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

The Chairman declared the meeting closed at 6:08 p.m. All staff members were excused with the exception of Dal Wayment, General Manager.

The Chairman declared the meeting opened at 6:25 p.m.

11. CONSIDER APPOINTMENT OF DEPUTY GENERAL MANAGER:

Motion was made by Mr. Ryan Westergard seconded by Mr. Howard Burningham to appoint Mr. Matt Myers to the position of Assistant General Manager. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

12. GENERAL MANAGER'S REPORT:

A. COVID-19.

With the increasing number of people with Covid-19 the frequency and increased exposure has increased. We are encouraging everyone to follow State guidelines and social distancing. Manpower is stretched very thin and we cannot afford to have staff quarantined and/or ill.

B. ODOR PROBLEMS.

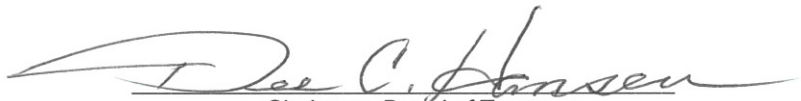
With the completion of the South Plant roughing tower project odors were significantly reduced. We are working through the Jacobs Engineering Group odor study looking for ways to further reduce or contain odors. We have a workshop with the Jacobs engineers early next week.

13. NEXT MEETING SCHEDULED:

The next regular meeting has been scheduled for Thursday, 20 August 2020, 5:00 p.m.

14. DISMISSAL:

The meeting ended at 6:38 p.m.


Chairman, Board of Trustees


Clerk