

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
16 January 2025

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Mark Preece	Vice-Chair (via Zoom)
Len Arave	Trustee
Gina Hirst	Trustee
Brian Horrocks	Trustee
Kendalyn Harris	Trustee (arr. 6:00 pm)
Ryan Westergard	Trustee

Others meeting with the Board:

Matt Myers	General Manager/Treasurer
Mark Katter	Accounting Manager/Clerk
Lanese Hendrickson	Assistant General Manager
Susanne Monsen	Administrative Asst/Asst Clerk
Jacob Scott	Resident, Centerville
Gary Davis	Resident, Bountiful

1. OPEN MEETING:

The Chair called the meeting to order at 5:04 p.m.

2. ADMINISTER OATH OF OFFICE TO REAPPOINTED TRUSTEES:

Mark Preece has been re-appointed as the West Bountiful City representative and Ryan Westergard has been re-appointed as the Woods Cross City representative on the District's Board of Trustees. Mark Katter, Clerk of the District, administered the Oath of Office to both individuals. They will serve four-year terms ending in December, 2028.

3. PUBLIC COMMENTS:

Gary Davis inquired about the on-going construction of the North Plant upgrade and expressed interest in seeing more information made publicly available on the District's website.

4. SELECTION OF CHAIR, VICE-CHAIR & COMMITTEES:

In accordance with District Resolution No. 112, Board appointments and committees are selected biennially at the first meeting of the Board in each odd-numbered year and shall serve for a term of two (2) years.

Motion was made by Len Arave seconded by Ryan Westergard to re-appoint Howard Burningham as Chair and Mark Preece as Vice-Chair. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks and Westergard voting "aye".

Assignment of the Committee Chair and committee members is to be recommended by the Chair of the Board and voted on by the Board. The Board Chair will serve as an advisor to each committee, but will have no vote at the committee meetings.

Audit Committee:

Chair:	Mark Preece
Members:	Len Arave, Kendalyn Harris

Engineering Committee:

Chair:	Gina Hirst
Members:	Kendalyn Harris, Brian Horrocks

Personnel Committee:

Chair: Ryan Westergard
Members: Len Arave, Mark Preece

WRR Project Management Committee:

Members: Len Arave, Brian Horrocks, Ryan Westergard

Motion was made by Ryan Westergard seconded by Len Arave to approve the Committee assignments currently in place. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks and Westergard voting "aye".

5. APPROVAL OF MINUTES:

The Chair asked for comments of the regular Board Meeting held 5 December 2024. After consideration motion was made by Ryan Westergard seconded by Brian Horrocks to accept the Minutes as presented. Motion carried with Trustees Burningham, Arave, Hirst, Preece, Horrocks and Westergard voting "aye".

6. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The unaudited Budget Report ending December/2024 was presented for review. The combined Revenue Budget has received 110% in revenues. The Collection System is 80% expended; Treatment Plants are 91% expended; Industrial Pretreatment is 106% expended; Capital Expansion is 26% expended; Water Quality Group (JR/FB) is 86% expended; OU2 Remediation is 83% expended; Water Quality Group (UT LK) is 93% expended; and General & Admin is 66% expended. The budget ratio to calendar months is 100%.

B. WASATCH RESOURCE RECOVERY.

The Budget Report ending December/2024 was presented for review. The Revenue Budget has received 55% in Revenues and is 83% expended. The budget ratio to calendar months is 100%.

7. INVESTMENT REPORT:

Current investments (December/2024) are maintained by Zions Bank, Public Treasurers Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$30.1 million at an interest rate of 4.7359% (funds are with PTIF); PTIF held approximately \$9.4 million at an interest rate of 4.7359%; and Moreton held approximately \$2.0 million at an interest rate of 4.2199%.

8. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 35828, 35861, 35875, 35902, 35912 and 35917. After further consideration motion was made by Brian Horrocks seconded by Len Arave to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks and Westergard voting "aye".

9. APPROVAL OF SEWER LINE AGREEMENTS:

A. PHEASANTBROOK PART VI SUBDIVISION AMENDED - PROJECT NO. 5-24.

Matt Myers recommended the Agreement for Pheasantbrook Part VI Subdivision Amended, located at 20 West Pheasantbrook Drive in Centerville, be accepted.

Motion was made by Len Arave seconded by Ryan Westergard to accept the Agreement for Pheasantbrook Part VI Subdivision Amended. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks and Westergard voting "aye".

10. APPROVAL OF SEWER LINE DEEDS:

A. CLIFTON PLACE NORTH PUD PHASE 1 - PROJECT NO. 4-24.

The Deed for Clifton Place North PUD Phase 1, located in North Salt Lake, has been received. The total sewer costs for this development are \$291,344.00.

Motion was made by Ryan Westergard seconded by Len Arave to accept the Deed for Clifton Place North PUD Phase 1. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks and Westergard voting "aye".

11. ANNUAL CONFLICT OF INTEREST FORM AND ANNUAL ETHICS FORM:

Effective 5/1/24, The Utah Public Officers' and Employees' Ethics Act, Utah Code Ann. § 67-16-16 requires "special public officers" to prepare a written conflict of interest disclosure statement and submit to the governing body of the district no sooner than January 1 and no later than January 31 of each year during which the special public officer holds elected or appointed office. This disclosure form is to be posted to the District's website within 10 days of submission and the Lieutenant Governor of Utah is to be provided with a link to the electronic posting. Failure to comply is a class B misdemeanor and carries a \$100 fine reportable to the Attorney General.

At the January 2024 Board Meeting, Trustees completed both the Conflict of Interest Form and Ethics Form. The new forms for 2025 have been updated to comply with State Statute and will be completed annually in accordance with the Utah Code.

12. SCHEDULE AUDIT COMMITTEE MEETING:

The Audit Committee (Mark Preece, Len Arave, Kendalyn Harris) will meet with the District's Auditor to discuss the 2024 Audit at 12:00 p.m. on Wednesday, 26 February 2025, at the District's Office.

13. PFAS UPDATE AND INSURANCE:

Lanese Hendrickson advised the Board that PFAS exclusions in insurance policies have become industry standard and those exclusions have been incorporated into the District's policies. PFAS-related claims, should there be any, would have to be addressed without insurance coverage.

Matt Myers reported that PFAS regulation is uncertain with the new administration. The Environmental Protection Agency (EPA) released a draft PFAS risk assessment for biosolids ahead of the administration change, using low thresholds impacting all sewer entities and highlighting risks of landfilling and land application despite its past recommendation of land application as a beneficial use. EPA has acknowledged that Privately Owned Treatment Works (POTWs) passively receive PFAS, but treatment plants are expected to address it. While PFOA and PFOS production is banned in the U.S., import and use continue. At the same time, a water affordability study released by the EPA found PFAS treatment costs prohibitive.

The District is in discussions with other facilities along the Wasatch Front to form a Biosolids Coalition to address long-term biosolids management. Central Valley Water Reclamation Facility is leading the effort. If operating independently, the District may need a pyrolysis unit with significant air quality controls.

14. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

Work on the North Plant upgrades is ongoing. A change order will be forthcoming for work that has already been completed. When the contractor excavated the MBBR basin, they couldn't achieve the required compaction, so the decision was made to over excavate and backfill with engineered fill.

The District has been working with the Division of Wildlife Resources on replacing the North Plant outfall line, located in an easement granted by the Utah State Fish and Game Commission. After concerns were expressed over potential wetland impacts, the District hired Frontier Corporation to complete a wetland delineation and permit evaluation. The final report is pending, but with plan modifications, we will not have to apply for permit authorization through the Corps of Engineers to begin work and can proceed so long as we comply with General Conditions specified in the Corps' Nationwide Permit.

15. WASATCH RESOURCE RECOVERY (WRR) PROJECT - REPORT:

Paddles in the depackaging machine were recently replaced by the District's maintenance crew and the depackaging machine was placed back in service with minimal downtime and impact to processing of source separated organic wastes (SSOW).

Little gas has been going to flare recently, but overall gas production has been reduced. Gas production will remain reduced until we can address tank cleaning and associated maintenance.

16. GENERAL MANAGER'S REPORT:

A. SOUTH PLANT BAR SCREENS.

We recently had a motor failure on the Duperon influent screen at the South Plant. The cost for a new motor was approximately \$1,200, but the District's operations superintendent was able to source a new motor locally for \$200, an example of the District's continued efforts to save money.

B. NORTH PLANT BIOMONITORING FAILURE.

Our recent Whole Effluent Toxicity (WET) biomonitoring) tests at the North Plant failed due to ammonia content. Quarterly tests alternate between two sensitive species to detect toxicity. While we have largely been in compliance with our daily and monthly concentration limits for ammonia, we believe the reduced dilution factor required for these tests by our permit is contributing to these failures, which have been reported to the Division of Water Quality (DWQ). We are required to submit a plan to address the issue and are awaiting confirmation on whether our facility plan and North Plant upgrades, designed to reduce ammonia, will suffice.

C. SOUTH PLANT DECHLORINATION.

We are required to chlorinate our effluent to protect public health and then dechlorinate to protect the water bodies into which we discharge. An issue with the power supply to our bisulfite dosing pumps caused a 48-minute failure to dechlorinate at the South Plant. Though minor, we reported it to DWQ to ensure transparency. Processes have been reviewed to prevent recurrence.

D. LEGISLATION - REPRESENTATIVE WILER'S BILL.

The Wasatch Front Water Quality Council has been working with Senator Weiler on a committee bill that, if passed, would allow POTWs to appeal penalties assessed during the settlement process on alleged violations through the Water Quality Board. We might be asked to participate in more committee meetings to see the bill through the legislature.

17. APPROVAL TO CLOSE THE MEETING TO DISCUSS THE SALE OF REAL PROPERTY:

Motion was made by Brian Horrocks seconded by Ryan Westergard to go into closed session. Motion carried unanimously via a roll call vote with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

The Chair declared the meeting closed at 6:46 p.m.

Motion was made by Gina Hirst seconded by Len Arave to return to the open session of the meeting. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Horrocks, Harris and Westergard voting "aye".

The Chair declared the meeting opened at 7:03 p.m.

18. NEXT MEETING SCHEDULED:

The next regular meeting has been scheduled for Thursday, 20 February 2025, 5:00 p.m.

19. DISMISSAL:

The Chair declared the meeting adjourned at 7:04 p.m.



Howard Bunting
Chair, Board of Trustees



Clerk