

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
19 September 2019

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Dee Hansen	Chairman
Howard Burningham	Vice-Chairman
John Davies	Trustee
Randy Lewis	Trustee
Mark Preece	Trustee
Len Arave	Trustee
Ryan Westergard	Trustee

Others meeting with the Board:

Dal Wayment	General Manager/Treasurer
Mark Katter	Accounting Manager/Clerk (Arrived 6:05 pm)
Susanne Monsen	Administrative Asst/Asst Clerk
Matt Myers	District Engineer
Ron Mortensen	Resident, Bountiful

1. MINUTES:

The meeting was called to order at 5:00 p.m. at which time the Chairman asked for comments of the regular Board Meeting held 15 August 2019. After consideration motion was made by Mr. Howard Burningham seconded by Mr. Randy Lewis to accept the Minutes as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis Preece, Arave and Westergard voting "aye".

2. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report dated 9/16/19 was presented for review. The combined Revenue Budget has received 67% in revenues; The Collection System is 55% expended; Treatment Plants are 64% expended; Industrial Pretreatment is 67% expended; Capital Expansion is 56% expended; Water Quality Group (JR/FB) is 64% expended; OU2 Remediation is 5% expended; Water Quality Group (Utah Lake) is 37% expended; and General & Admin is 64% expended. The budget ratio to calendar months is 70%.

B. WASATCH RESOURCE RECOVERY (WWR).

The Budget Report dated 9/16/19 for WRR was presented for review. This report includes revenues and expenses from 1/1/19 to present. The combined Revenue Budget has received 6% in revenues and is 52% expended.

3. INVESTMENT REPORT:

Current investments are maintained by Zions Bank, Public Treasurer's Investment Fund (PTIF) and Moreton Asset Management. Moreton currently holds \$4 million at an approximate interest rate of 2.2760%; PTIF (August/2019) currently holds \$4.5 million at an approximate interest rate of 2.70%. Moreton Asset has been instructed to transfer \$2.5 million into the PTIF to receive the better interest rate.

4. DISBURSEMENTS:

Trustees requested review on Zions Bank check number 28828. After consideration and some review motion was made by Mr. Randy Lewis seconded by Mr. Len Arave to accept the Disbursements as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

5. APPROVAL OF SEWER LINE CONSTRUCTION AGREEMENTS:

A. LEGACY LANDS COMMERCIAL SUBDIVISION - PROJECT NO. 10-19.

Mr. Wayment recommended the Agreement for Towne Plaza Townhomes Phase 2, located at approximately 1275 North 1300 West in Centerville, known as Project No. 10-19, be accepted.

B. TOWNES AT VANTAGE POINT - PROJECT NO. 11-19.

Mr. Wayment recommended the Agreement for Townes At Vantage Point, located at approximately 120 South Orchard Drive in North Salt Lake, known as Project No. 11-19, be accepted.

Motion was made by Mr. Len Arave seconded by Mr. John Davies to authorize the Chairman to sign the Agreements for Legacy Lands Commercial Subdivision and Townes At Vantage Point. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

6. ADVANCED BIOLOGICAL NUTRIENT REMOVAL (ABNR) PROJECT - PROGRESS REPORT:

Nothing significant to report.

7. WASATCH RESOURCE RECOVERY (WRR) PROJECT - PROGRESS REPORT:

The program for adding trace nutrients such as cobalt and molybdenum discussed at last months' board meeting has been implemented. This had an immediate effect on gas production and in the last two weeks has helped significantly improve the volatile acid/alkalinity ratio which is an important measure of digester health.

Food waste procurement has been successful. We are currently limited by the ability to increase feed rates to the digesters rather than the availability of feed stock. We were recently able to double the amount of fats/oil/grease (FOG) that we receive from grease trap pumping from 12,000 to 24,000 gallons per day and we are feeding an additional 105,000 gallons per day from all other waste sources.

We continue to receive large quantities of bottled materials. De-packaging is still a challenge. Plant operators are working very hard to streamline this process and keep up with the volume of material received. The biggest bottleneck currently is baling the bottles, cans, etc. for recycling.

We are still expecting to be able to start introducing gas to the gas scrubbing skid on October 18th. Matt Myers has been working with Dominion and a specialty laboratory to get the necessary quality sampling completed. Sampling for some constituents such as mercury is very sensitive and very expensive. Matt is working to ensure that everything is covered.

We expect to take over for operation all of the plant facilities except for the gas scrubbing skid by October 18th.

8. REVIEW & CONSIDER CAPITAL PROJECT FUNDING OPTIONS:

Today's financial markets support a number of potential funding options for our plant upgrade and nutrient removal projects. Commercial banks and large investing groups are particularly interested in financing government and environmental projects. District staff is working with a number of potential funding sources.

9. UTAH ASSOCIATION OF SPECIAL DISTRICTS-APPOINT MEMBER AND ALTERNATE:

In conjunction with the Utah Association of Special Districts annual meeting to be held in early November, motion was made by Mr. John Davies seconded by Mr. Len Arave to appoint Mr. Dee Hansen as Member and Mr. Howard Burningham as Alternate Member. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

10. SCHEDULE ENGINEERING AND PERSONNEL COMMITTEE MEETINGS - 2020 BUDGET:

A. ENGINEERING COMMITTEE.

In preparation for the 2020 Budget, the Engineering Committee (John Davies, Len Arave, Randy Lewis) will meet at the District Office on Thursday, 17 October 2019, at 3:00 p.m.

B. PERSONNEL COMMITTEE.

In preparation for the 2020 Budget, the Personnel Committee (Howard Burningham, Mark Preece, Randy Lewis) will meet at the District Office on Thursday, 17 October 2019, at 3:00 p.m.

11. SET BUDGET HEARING TO AMEND 2019 BUDGET (OCT/2019):

Motion was made by Mr. John Davies seconded by Mr. Ryan Westergard to authorize the Budget Hearing to amend the 2019 Budget to commence on 17 October 2019, at 5:00 p.m. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

12. GENERAL MANAGER'S REPORT:

A. CONDITIONAL USE PERMIT - WEST BOUNTIFUL PROPERTY.

West Bountiful has requested that the District secure a conditional use permit for the property on the east side of the North Plant site being used as a staging area by Canyon Pipeline for Dominion Energy pipeline projects in the District. This conditional use permit will be considered at the West Bountiful Planning Commission Meeting on September 24th.

B. PHARMAEUTICALS - NEW CATEGORICAL INDUSTRY.

The Environmental Protection Agency has promulgated new federal regulations concerning prohibiting discharge of pharmaceuticals and certain other materials to any wastewater treatment system. This rule also requires that the District's Industrial Pretreatment Program identify and notify all entities such as hospital, clinics, care centers etc. The District will also have to identify on an on-going basis any new such facilities. This will be a significant workload for Industrial Pretreatment in the short term.

C. PLANT TOURS.

The District is hosting a plant tour for local government elected officials to give them the opportunity to gain a better understanding of what the District does. It will also give us an opportunity to discuss problems and issues faced by the wastewater industry and the District specifically. This would include topics such as disposal wipes. The program is scheduled for 10:30 a.m. on October 8th at the North Plant.

13. NEXT MEETING SCHEDULED:

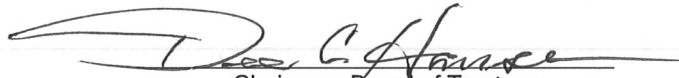
The next meeting has been scheduled for Thursday, 17 October 2019, 5:00 p.m.
The Engineering and Personnel Committees work session will begin at 3:00 p.m.

14. DISMISSAL:

The meeting ended at 6:20 p.m.



Assistant Clerk


Chairman, Board of Trustees