

SOUTH DAVIS SEWER DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING & PUBLIC HEARING  
29 October 2020

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. Due to the COVID-19 pandemic, the meeting was held electronically without an anchor location with the following members participating:

Dee Hansen	Chairman
Howard Burningham	Vice-Chairman (via videoconference)
John Davies	Trustee (via videoconference)
Randy Lewis	Trustee
Mark Preece	Trustee (via videoconference)
Len Arave	Trustee (via videoconference)
Ryan Westergard	Trustee (via videoconference)

Others meeting with the Board:

Dal Wayment	General Manager/Treasurer
Matt Myers	Assistant General Manager
Mark Katter	Accounting Manager/Clerk
Susanne Monsen	Administrative Asst/Asst Clerk
Ron Mortensen	Resident/Bountiful
Kyle Green	Resident/Centerville
Steve Allred	Resident/Bountiful

1. OPEN REGULAR MEETING:

The Chairman called the meeting to order at 5:00 p.m. and read the Electronic Board Meeting Determination Statement.

2. APPROVAL OF THE 10/15/20 MINUTES:

The Chairman asked for comments of the regular Board Meeting held 15 October 2020. After consideration motion was made by Mr. Randy Lewis seconded by Mr. Mark Preece to accept the Minutes as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

3. BUDGET REPORT:

A. SOUTH DAVIS SEWER DISTRICT.

The Budget Report dated 10/28/20 was presented for review. The combined Revenue Budget has received 40% in revenues; The Collection System is 70% expended; Treatment Plants are 98% expended; Industrial Pretreatment is 82% expended; Capital Expansion is 11% expended; Water Quality Group (JR/FB) is 78% expended; OU2 Remediation is 65% expended; Water Quality Group (Utah Lake) is 76% expended; and General & Admin is 77% expended. The budget ratio to calendar months is 82%.

B. WASATCH RESOURCE RECOVERY (WWR).

The Budget Report dated 10/28/20 for WRR was presented for review. The Revenue Budget has received 11% in revenues and is 73% expended. The budget ratio to calendar months is 82%.

4. INVESTMENT REPORT:

Current investments (September/2020) are maintained by Zions Bank, Public Treasurer's Investment Fund (PTIF) and Moreton Asset Management. Zions Trust held approximately \$10.1 million at an interest rate of 0.5300% (funds are with PTIF); PTIF held approximately \$7.3 million at an interest rate of 0.5300%; and, Moreton held approximately \$1.8 million at an interest rate of 1.1284%.

5. APPROVAL OF DISBURSEMENTS:

Trustees requested review on Zions Bank check numbers 30264, 30288, 30342, 30369 and 30397. After consideration and some review motion was made by Mr. Ryan Westergard seconded by Mr. John Davies to accept the Disbursements as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

6. APPROVAL OF SEWER LINE EASEMENTS:

A. JAMES BRUHN PROPERTY - PROJECT NO. 14-18.

This Easement is for the sanitary sewer serving the parcel located at 1084 West 1600 North in West Bountiful. The main sewer line was constructed in the park strip rather than the dedicated roadway to avoid excavating the recently reconstructed and asphalted street.

Motion was made by Mr. John Davies seconded by Mr. Mark Preece to approve the Easement as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

7. APPROVAL OF SEWER LINE DEEDS:

A. THE COVE TOWNHOMES - PROJECT NO. 4-16.

The Deed for The Cove Townhomes located in Woods Cross, has been received. The total sewer costs for this development are \$120,000.00.

B. JAMES BRUHN PROPERTY - PROJECT NO. 14-18.

The Deed for the James Bruhn Property located in West Bountiful, has been received. The total sewer costs for this development are \$12, 141.00.

C. SHAMROCK VILLAGE PHASE 6 SUBDIVISION - PROJECT NO. 3-19.

The Deed for Shamrock Village Phase 6 Subdivision located in North Salt Lake, has been received. The total sewer costs for this development are \$155,021.00.

D. VALLEY MEADOWS SUBDIVISION - PROJECT NO. 16-19.

The Deed for Valley Meadows Subdivision located in North Salt Lake, has been received. The total sewer costs for this development are \$57,597.00.

Motion was made by Mr. Randy Lewis seconded by Mr. Mark Preece to accept the Deeds for The Cove Townhomes, James Bruhn Property, Shamrock Village Phase 6 Subdivision and Valley Meadows Subdivision. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

8. UTAH ASSOCIATION OF SPECIAL DISTRICTS - APPOINT MEMBER AND ALTERNATE:

After consideration motion was made by Mr. Len Arave seconded by Mr. Ryan Westergard to appoint Mr. Dee Hansen as Member and Mr. Howard Burningham as Alternate Member. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

9. REVIEW RECOMMENDED REVISIONS TO 2020 BUDGET:

The 2020 Budget was opened and presented for review. Several items were adjusted to reflect actual experience to date and to balance the overall Budget. The majority of the revisions were housekeeping items.

10. CONSIDER RESOLUTION NO. 107-20 (1ST AMENDMENT) - 2020 BUDGET:

Motion was made by Mr. Randy Lewis seconded by Mr. John Davies to amend the 2020 Budget through Resolution No. 107-20 (1st Amendment) as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

11. OPEN PUBLIC HEARING TO RECEIVE PUBLIC INPUT WITH RESPECT TO A PROPOSED RATE INCREASE:

At 6:00 p.m. motion was made by Mr. Mark Preece seconded by Mr. Len Arave to open the Public Hearing. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

A. PRESENTATION.

Due to increasing concerns about hazardous algal blooms and other environmental impacts of phosphorus in 2014 the Utah Division of Water Quality (DWQ) promulgated a rule requiring all mechanical treatment plants in Utah to reduce phosphorus in their discharge to a maximum of 1 mg/l. In 2015, again due to concerns about the environmental impact, the District's plants were given lower limits for the discharge of ammonia. To meet these lower limits requires the construction of additional treatment processes at both of the District's plants. The last time the District's plants received a general rehabilitation was in the early 1990's. The District has been waiting to perform this work for a resolution of the nutrient removal issues. Since the implementation of the new permit limits, the District has been working on the planning and engineering to meet these requirements. The total cost needed to meet these new requirements is \$60 million.

B. PUBLIC COMMENTS.

Steve Allred - Bountiful

Q. Are plant upgrades performed by contractors? Who oversees the construction? Who performs quality control? Profit margins?

A. Facilities Plan, Review by State, State Issues Building Permit.

Ron Mortensen - Bountiful

Mr. Mortensen stated he had no opposition to the fee or tax increase. He has toured District facilities and expressed appreciation for the work management and staff provides. These are necessary services. He appreciated the frugality and work ethic to control costs. He encouraged the District to continue to do everything possible to contain costs. He noted that increases always affect low income households and asked if there might be some relief and possibly put together an advisory board of some kind.

Kyle Green - Centerville

Q. Sometimes hard to understand a rate increase when District employees drive expensive new trucks.

A. Mr. Wayment explained we have many vehicles that are quite old, but still maintained in good condition. He reviewed the District's policy on the supervisor's vehicles, the fleet cost, the turnaround annually resulting in no maintenance costs. The trucks are sold at the same price paid by the District.

Q. To reduce future costs when will we begin to sell gas? Possibly reduce fees.

A. Explanation of DMT. In the future operating costs will increase i.e. blowers, electricity, manpower/labor, life cycle costs, etc.

There being no further questions or comments the Board and staff thanked those participating for their interest and input.

12. CLOSE PUBLIC HEARING:

Motion was made by Mr. John Davies seconded by Mr. Randy Lewis to close the Public Hearing. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".



13. CONSIDER RESOLUTION NO. 110-6 AMENDING THE DISTRICT'S SCHEDULE OF CHARGES & FEES:

After review and consideration motion was made by Mr. Ryan Westergard seconded by Mr. Mark Preece to adopt the revisions to Resolution No. 110-6 as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

14. CONSIDER ENGINEERING COMMITTEE RECOMMENDATIONS FOR THE PROPOSED 2021 TENTATIVE BUDGET:

After consideration motion was made by Mr. Howard Burningham seconded by Mr. John Davies to adopt the Engineering portion of the proposed Budget for 2021 as presented and reviewed in the work session. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

15. PERSONNEL COMMITTEE RECOMMENDATIONS:

The Personnel Committee reviewed the items as previously discussed, including a 2% COLA and eight merit raises. Additionally, Mr. Wayment requested that we add an engineering position to provide additional capacity to plan, design and implement the many projects the District is currently faced with. After consideration motion was made by Mr. Randy Lewis seconded by Mr. John Davies to adopt the Personnel portion of the proposed Budget for 2021 as presented and reviewed in the work session with the addition of the engineering position. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

16. REVIEW AND ADOPT TENTATIVE BUDGET FOR 2021:

The proposed Tentative 2021 Budget was submitted for acceptance. After review, discussion and a few changes motion was made by Mr. Randy Lewis seconded by Mr. Ryan Westergard to adopt the proposed Tentative 2021 Budget as presented. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

17. SET PUBLIC HEARING (12/3/20):

Motion was made by Mr. Mark Preece seconded by Mr. Howard Burningham to authorize the Public Hearing to commence on 3 December 2020. Motion carried unanimously with Trustees Hansen, Burningham, Davies, Lewis, Preece, Arave and Westergard voting "aye".

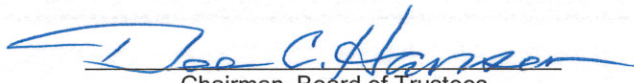
18. NEXT MEETING SCHEDULED:

The next meeting has been scheduled for Thursday, 19 November 2020, 5:00 p.m.

19. DISMISSAL:

The meeting ended at 8:06 p.m.

  
Clerk

  
Chairman, Board of Trustees